

CONFIDENTIAL

FILE

*Meetings
(Deputies)*

DD/S 72-0287

21 JAN 1972

MEMORANDUM FOR: Executive Director-Comptroller

Mr. Colby:

Ref Deputies Meeting Items I suggest that the broad subject of communications with employees could usefully be discussed at an early such meeting. Specifics could include the use of employee bulletins for wider variety of items and extension of the bulletin-type thing to overseas personnel (we have papers essentially ready to come to you via DD/P on this), dealings with employee ideas and groups such as the Day Care Center paper and the Informal Junior Officers Study Group, bulletin boards, and your "FYI: Allegations and Answers" type memos.

Time may be too short to set up something for 26 January but I believe early discussion would be in order.

/s/ John W. Coffey

John W. Coffey
Deputy Director
for Support

DD/S:JWC:lhc (21 January 1972)

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